

UCAS Applications

Information for Parents/Carers
August 2024/25

Help!!!

In school pupils can get advice and help from:

- S.D.S. – appointments with the Careers Advisers can be arranged by Pupil Support.
- Pupils are timetabled to be with their Pupil Support Teacher for one period every week.
- Make an appointment with Zoe our Employability Keyworker for support and advice.

Entry Requirements

- The basic information about Entry Requirements can be found on a university's website.
- At Open Days there will be more information about this. Mostly now at weekends but you need to book a space.
- You can also call the university and ask to speak to “someone in undergraduate admissions for...”

Entry Requirements

- A lot of university courses have alternative routes into university for those people who don't have the required entry requirements.
- This information can be found on the website for the course.
- Going to college for an HNC or HND can be an option.
- With an HNC or HND you can go into university in your second or third year.

Applying Online

- Use the UCAS website
- Help with this in Pupil Support classes and using the booklet that will be issued.
- 90% of it can be done in under two hours.
- Advice for Parents/Carers...on the UCAS website



This booklet contains information and advice on how to complete your online UCAS application.

PLEASE NOTE:

- It is important that you take the time to ensure you have looked at the information in this booklet and the help and advice on the UCAS website to ensure there are no errors in your application.
- Relying on staff to identify and help you correct mistakes with your application will slow down the process of having your application submitted to UCAS.

DEADLINES:

- **For pupils applying to Medicine, Veterinary Medicine, Dentistry, Oxbridge and Music courses at Conservatoires...**

ASAP A draft of your personal statement should be given to your Pupil Support Teacher.

END OF SEPTEMBER Online application completed: pay & send.

- For all other pupils applying for university...

END OF OCTOBER A draft of your personal statement should be given to your Pupil Support Teacher.

END OF NOVEMBER Online application completed: pay & send.

GETTING STARTED WITH YOUR ONLINE APPLICATION

(this will only take about 30 minutes)...

Google UCAS and go to the UCAS homepage

- click on "Sign in" near the top right-hand corner of the screen
- click on the "register" button at the top of the screen, next to where it says "sign in"
- When you register with UCAS **do not use your Glow email** from school – use your own email address!
- You will be sent a verification code to your email address
- Enter the verification number from your email account and complete the steps required – the following information is helpful...
 - ✓ You should select **Undergraduate** (not Postgraduate)
 - ✓ You can choose to get extra information on Graduate Apprenticeships or Conservatoires (Music and Drama)
 - ✓ You are starting uni in **2025**
 - ✓ when you get to the section to enter the school name make sure you select **Yes** to share data with us so we can see your application and help you with it.
 - ✓ for **Your Interest** you can select specific options or select 'unsure'.
 - ✓ lastly select your preferences and **save**.

You will then be taken to your application 'hub'

- click on the 'start application' button
- Select the "undergraduate" box (unless you are applying to a Conservatoire) and then select **yes** (because you are applying from school) and then "continue"... and when prompted enter the following buzzword:
RenfrewHigh24
- confirm that the school you attend is Renfrew High
- when you are linked to Renfrew High select your **House** group.

You're now ready to work through each section of your application.

Deadlines

For pupils applying to Medicine, Veterinary Medicine, Dentistry, Oxbridge and some Conservatoires...

A draft of your personal statement should already have been given to your Pupil Support Teacher.

END OF SEPTEMBER - Online application completed:
pay & send.

Deadlines

For all other pupils applying for university...

END OF OCTOBER - A draft of your personal statement should be given to your Pupil Support Teacher.

END OF NOVEMBER - Online application completed: pay & send.

Once the application is sent!

- “Pay and Send” – only sends it to the school
- Pupil Support Teachers will only send the applications to UCAS after discussing them with pupils.
- Then pupils have to wait to see what offers will be received.

When will offers be received?

From anytime after you have the application is sent to UCAS.

Early applications do not get priority over other applications that meet the deadline.

Key dates: Some courses will put out offers in January, the rest by the end of March.

Plan B

If a pupil is applying for UCAS but doesn't currently have the minimum entry requirements for at least one of the courses they are applying for they should also be working on a 'Plan B'.

- coming back to school for pupils currently in S5
- applying for college places (including those that allow progression to university courses)
- looking for an apprenticeship or job (including one that has training or study that might help them should they decide to re-apply to university).

College

- 3 main application dates
- Early January 2025 – most courses open
- Still need a personal statement
- Other pathways

Summary

- Spend time researching, finding courses, asking questions. Now!
- Plan attending Open Days.
- Get started with the UCAS application asap - and meet the required deadlines.
- Think about a Plan B.